

MINUTES

March 18, 2010

Minutes of a special meeting of the Board of Commissioners of the Oakbrook Terrace Park District held on March 18, 2010 at 7:00 p.m., at the Heritage Center, 1S325 Ardmore Avenue, Oakbrook Terrace, DuPage County, Illinois.

CALL TO ORDER

President Sweitzer called the meeting to order at 7:00 p.m.

Roll Call: Maryann Neffke, Roger Sweitzer, Dan Flanagan, Susan Lugo, Bill Cizek.

Commissioners absent from the meeting: None.

Laura Barron, Director of Parks and Recreation; Shawn Mulford, Fitness Center Superintendent; Tim Reinbold, Superintendent of Recreation; Dee Gust; Lauri Bauer, Recording Secretary.

Fitness Center

Beginning with revenue, Mr. Mulford began with a review of the electronic funds transfer (EFT) program which is in place for membership. Continuing, Mr. Mulford reviewed the remaining revenue accounts. There are approximately 300 members currently.

Commissioner Cizek asked about programs specifically geared toward children.

The Fitness Center is open seven days per week. Mr. Mulford is working with Ms. Long and the chamber of commerce and is using the internet to do marketing blasts. Mr. Mulford reviewed the remaining expense accounts for the Fitness Center. Leagues were reviewed; this year the volleyball league did not run due to lack of interest; however, there may be two men's basketball leagues this year. A girl's basketball league started last Sunday which was negotiated as a rental.

Group Exercise decreased this year by nine thousand dollars due to the relocation of a popular instructor who moved out of state. Mr. Mulford explained the different splits with exercise instructors. A \$500 budget item was added for experimental programs to try some new programs. Imperial Cleaning is doing the cleaning again at \$1500 per month which is working very well.

Mr. Mulford went on to review the items for the capital budget. He explained that two to three machines per year are upgraded. The cardiovascular equipment is the most expensive area. Two weight machines are replaced per year. The functional training

room has not been completed yet as there are still a couple of items left to be purchased. The group fitness area requires band and ball replacement.

Recreation

Mr. Reinbold reviewed the revenue items from the Recreation Budget. Indoor rentals, including the theatre, have increased significantly. Outdoor rental reservations have begun and will increase as the weather gets better.

Preschool was adjusted to make sure that classes were not taking significant losses. This year, the afternoon class was moved to the morning due to the lack of students. The preschool teachers have a great following.

Special Events include the Halloween Carnival. A large portion of the expense is the inflatables. Mr. Reinbold is looking at different options for the inflatables. Commissioner Neffke indicated that the signage needs to be better to attract more children.

Kiddie Carnival is another special event held during the summer. As with the Halloween Carnival, the most significant expense is the inflatables. Last year, three hundred people attended the event. Both of these events are done at no charge to attendees.

Polar Express is the most popular event the District runs. This year, there is a plan to run it twice, once on Saturday and once on Sunday.

There are ten other smaller events which are open to the public which are well attended. Mr. Reinbold reviewed the events which are planned for this year. There are two outdoor movies in the park planned for the summer. A new event for this year is an Easter Egg Hunt and a Doggie Easter Egg Hunt. An antique appraisal is planned in the theatre. Teen Nights are being held with York Center Park District.

The Fishing Derby attracts a large number of people. Family Winter Play Day attracted approximately one hundred people this year.

Summer Day Camp includes both kids and teen camps. Mr. Reinbold reviewed the budget for the camps.

Leagues have increased over the past year. Three softball leagues are run during the summer as well as a fall softball league. Volleyball leagues run during the summer. This year, these programs are being done with York Center. Basketball leagues are conducted in the gym at the Fitness Center.

The Before and After School Program at Salt Creek School has seen a decline in numbers this year. Schwartz School students are bussed over to Salt Creek. Expenses are cut as attendance numbers decrease.

Splash Pad attendance ran 1,600 last summer. Expenses include opening and closing the Splash Pad and staffing.

New programs include a wiffle ball league, dodge ball, kickball, Ultimate Contenders, adult website classes, bicycle safety, three on three basketball, acting, and piano, among others.

Commissioner Neffke thinks there should be a staff holiday party to thank staff for their work all year long. Discussion ensued as to where to hold the party as well as the budget.

Commissioner Flanagan asked about established programs. Mr. Reinbold indicated that the core programs tend to run well.

Mr. Reinbold went on to review capital items, including the proposed scoreboard. Gulliver's is going to contribute \$1,500 toward this project. The total expense for the project is \$3,000, not including the electrical work, foundation work, and permitting.

The only other item for the capital budget is the banner maker to promote programs. This would provide a professional, polished look for banners to advertise district programs and would cost \$4,500.

Other

Director Barron reviewed the correspondence which was requested for capital expenses.

Director Barron will pick up the tax information from DuPage County on Monday.

As Mr. Reinbold mentioned, Tim Child is leaving the District. Currently, the position is posted at thirty hours per week. If Mr. Azzarello goes full-time and the recreation superintendent position is at thirty hours per week, this will save \$11,000 from the budget. Commissioner Flanagan is not in favor of the position in the parks department going full-time. Discussion ensued as to having the open position filled.

In the proposed budget, there was a three percent increase for staff. This would be an item for discussion although Director Barron feels that staff morale could take a hit due to there being no increases last year. Increases due to the minimum wage increase are not included in the budget.

Other Funds

Audit expenses were reviewed. There is a current contract.

The Liability Insurance and Paving and Lighting Funds expenses were not levied at a high amount due to the high fund balances.

IMRF has a big deficit. More has been levied to work at reducing the negative fund balance.

Social Security is going to be shown in corporate. Workers Comp is only going to be kept active.

Special Recreation is going to be increased to try and achieve the maximum four cents. A rebate is going to be coming from NEDSRA.

Debt Service is going to pay the bond principal.

Capital Improvement items were previously reviewed. Some items may need to be prioritized. Seal coating and theatre flame proofing, hand dryers may be deferred until next year. HVAC replacement will be done as needed. Director Barron was asked to update the capital budget.

EXECUTIVE SESSION

None.

ADJOURNMENT

Motion to adjourn at 9:10 p.m. by Commissioner Neffke, seconded by Commissioner Sweitzer, and approved by all.

Roger Sweitzer, President

Maryann Neffke, Secretary