

Oakbrook Terrace Community Park District

1S325 Ardmore Avenue,

Oakbrook Terrace, IL 60181

April 26, 2022

Minutes

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held on April 26, 2022

Call to Order: Acting President Flanagan called the meeting to order at 7:00 PM

Roll Call: Commissioner Berkshire, Commissioner Flanagan, Commissioner Joy, Commissioner Lugo

Commissioner absent: Commissioner Sweitzer

Staff Present: Cathy Fallon, Executive Director, Antonio Washington, Business Manager/HR, Shannon Elsey, Superintendent, Dave Kozlowski, Building and Grounds Foreman,

GUESTS: Vicki Rispens, resident, Lacey Lawrence, Hitchcock Design Group

PUBLIC COMMENT: Commissioner Flanagan discussed the growing number of children in the City of Oakbrook Terrace and expressed that the fishing be advertised as an activity for children to enjoy

BOARD COMMUNICATIONS:

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from March 22, 2022 as amended made by Commissioner Flanagan, second by Commissioner Lugo, no votes in abstention nor opposition, motion approved.

FINANCIAL REPORTS

- Financial Statements and Profit Loss Report – Motion to approve financial statements and profit loss for the month of March made by Commissioner Flanagan, second by Commissioner Lugo, no votes in abstention nor opposition, motion approved
- Motion to approve March disbursements made by Commissioner Berkshire, second by Commissioner Flanagan, no votes in abstention nor opposition, motion approved.

- Capital: Lights have been replaced in parking lot

NEDSRA: Refer to NEDSRA report: NEDSRA staff is preparing the documentation for the first three quarters of the State DCEO Grant. This will be completed and submitted by May 2, 2022.

Marketing and communications – NEDSRA hired a new Marketing and Communication Manager who started on March 28. sent requests for Proposal for a course to host the Larry Roesch /NEDSRA Golf Classic this year

Refer to report for additional information on Winter/Spring Programs and upcoming events

LEGAL The Park District received correspondence from an attorney representing the Brandywine Townhome Association. The correspondence was in regard to the 105' of asphalt connecting the walking path around the Heritage Center to the bike path. The association wanted to know why the land was built on without permission. Attorney Flaherty responded on behalf of the Park District. The Park District has yet to receive any further communication about this situation

OLD BUSINESS Motion to approve Policy Updates 3.0 – Employee Leave Introduction Page (Reviewed by PDRMA's Legal Counsel), Policy 3.3 – Personal Days, Policy 3.8 – Personal Leave of Absence, Policy 6.28 – Cyber Security Policy; made by Commissioner Berkshire, second by Commissioner Lugo, no votes in abstention nor opposition, policy updates approved.

Motion to approve the FY 22/23 Budget made by Commissioner Berkshire, second by Commissioner Flanagan, no votes in opposition nor abstention, FY 22/23 budget approved and will go on review for 30 days if anyone has questions or wants to see it. As long as there are no objections then it will be presented to the county.

NEW BUSINESS

none

DEPARTMENT REPORTS

- Fitness and Athletics: refer to Superintendent Elsey's report
- Building and grounds: Refer to Foreman Mr. Kozlowski's report
- MS Swade's report I included in Superintendent Elsey's report
- MS Potosnak's marketing report is included with Superintendent Elsey's report

- MS Saletta's report is included with Superintendent Elsey's report
- Administration: Refer to Director Fallon's report. Discussed playground equipment at Dorothy Drennon Park

EXECUTIVE SESSION

Motion to adjourn regular meeting at 8:50PM, to enter Executive session for Litigation, when an action against affecting or on behalf of the particular public body, has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded into the minutes of the closed meeting, made by Commissioner Lugo, second by Commissioner Flanagan no votes in abstention nor opposition motion to adjourn regular meeting and enter executive session approved. Motion to adjourn executive session and enter regular meeting at 9:25 PM made by Commissioner Lugo, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.


ADJOURNMENT

Motion to adjourn made by Commissioner Berkshire, second by Commissioner Flanagan

Regular meeting adjourned at 9:25PM



Daniel Flanagan, Acting President



Cathy Fallon, Secretary

NEXT MEETING *Regular Meeting May 24, 2022 @ 7:00pm*