

Oakbrook Terrace Community Park District
15325 Ardmore Avenue,
Oakbrook Terrace, IL 60181
August 27, 2024
Minutes

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held August 27, 2024

Call to Order: President Sweitzer called the meeting to order at 7:00pm

Roll Call: Commissioner Joy, Commissioner Lugo, Commissioner Rispens, Commissioner Sweitzer

Commissioner Absent: Commissioner Berkshire

Staff Present: Shannon Eley, Executive Director; Patrick Manieri, Superintendent of Parks & Facilities; and Lauren Jevaney, Superintendent of Recreation

Guests: Eric Nelessen, Accounting Associate from Lauterbach & Amen; Valerie Medina, Branch Manager of Oakbrook Terrace branch of Old Second National Bank; Giuseppe Mastrolia, Vice President of Commercial Treasury for Old Second National Bank; and Julie Fuller, Vice President of Commercial Services at Old Second National Bank

PUBLIC COMMENT

There was discussion regarding the outside water fountain at Heritage Park. The water line to this water fountain was crimped years ago, so it was decided that the water fountain will be removed.

BOARD COMMUNICATIONS

None

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from July 2024 made by Commissioner Rispens, second by Commissioner Lugo, one vote in abstention, no votes in opposition, minutes approved.

FINANCIAL REPORTS

Motion to approve financial statements from July 2024 made by Commissioner Lugo, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report from July 2024 made by Commissioner Lugo, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for month of July 2024 made by Commissioner Lugo, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

The Illinois Funds: The Park District's Illinois Funds account has \$1,650,000 in Park District funds and continues to do well. Refer to Director Elsey's financial report for more information.

Transfer of Banking Institutions: The Park District has been in discussion with Old Second National Bank in recent months concerning the Park District's banking needs and a possible transition of banking institutions. Staff from Old Second National Bank presented information and answered questions to help the Board of Park Commissioners determine if Old Second National Bank would be a good fit for the Park District and provide more favorable returns for our agency.

Motion to approve transition of banking institutions from Evergreen Bank to Old Second National Bank made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved. Park District Treasurer, Vicki Rispens, and Executive Director, Shannon Elsey, will serve as signers on the Old Second National Bank account, and our contact from Lauterbach & Amen (Leo Velazquez beginning 9/23/2024) will serve as an authorized user.

Our contact from Lauterbach & Amen and Shannon will contact both Evergreen Bank and Old Second National Bank to initiate the process.

Capital: Refer to Capital update report by Director Elsey.

NEDSRA

Refer to Director Elsey's report:

- Larry Roesch/NEDSRA Golf Classic at Glendale Lakes Golf Club on September 19th
- RISE at Shriners in Addison on November 1st

LEGAL

No significant legal updates since last board meeting. Legal counsel was contacted to review the bid packet for the Heritage Center boiler replacement project, as well as provide guidance concerning the Park District's posting requirements for candidate petitions for the 2025 Consolidated Election.

OLD BUSINESS

Refer to Director Elsey report regarding beautification of Dorothy Drennon Park.

NEW BUSINESS

Audit report for FY 2023-24 was presented with recommendation for approval at the September board meeting.

Results of the August 20th bid opening for the Heritage Center boiler replacement project were shared. Motion to approve the lowest responsible bid made by F.E. Moran, Inc. Mechanical Services in the amount of \$140,875.00 made by Commissioner Rispens, second by Commissioner Sweitzer, no votes in abstention nor opposition, motion approved.

Motion to approve the replacement of the four entrance/exit doors (parking garage and Terrace View) as well as repairs to the corresponding interior doors at the Fitness Center for the amount of \$26,193.53 as outlined in the quote from Anderson Lock made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

REPORTS

- Refer to Parks board report by Superintendent Manieri
- Refer to Recreation/Fitness/Marketing board report by Superintendent Jevaney
 - Includes contributions by Recreation & Fitness Manager, Mary Swade; Rentals & Customer Experience Supervisor, Alesha Reed; Nature Center Supervisor, Laura Saletta; and Marketing Coordinator, Jen Cremerius

EXECUTIVE SESSION

NEXT MEETING: Regular Meeting – September 24, 2024 @7:00pm

ADJOURNMENT

Motion to adjourn regular board meeting made by Commissioner Lugo, second made by Commissioner Rispens, no votes in abstention nor opposition, meeting adjourned at 9:20pm.



Roger Sweitzer, President



Susan Lugo, Secretary