

Oakbrook Terrace Community Park District
15325 Ardmore Avenue,
Oakbrook Terrace, IL 60181
February 22, 2022
Minutes

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held on February 22, 2022

Call to Order: Acting President Flanagan called the meeting to order at 7:00 PM

Roll Call: Commissioner Berkshire, Commissioner Flanagan, Commissioner Joy, Commissioner Lugo

Commissioner absent: Commissioner Sweitzer

Staff Present: Cathy Fallon, Executive Director, Antonio Washington, Business Manager/HR, Shannon Elsey, Superintendent, Dave Kozlowski, Building and Grounds Foreman

GUESTS: Vicky Rispens

PUBLIC COMMENT: Commissioner Berkshire presented information on Prologis

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from January 25, 202²~~1~~ made by Commissioner Lugo, second by Commissioner Flanagan, no votes in abstention nor opposition, motion approved.

FINANCIAL REPORTS

- Financial Statements and Profit Loss Report – Motion to approve financial statements and profit loss report for month of January made by Commissioner Berkshire, second by Commissioner Flanagan, no votes in abstention nor opposition, motion approved
- Motion to approve January disbursements made by Commissioner Flanagan, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.
- Capital

NEDSRA: Refer to NEDSRA report about the Grant, Building improvements, Covid 19 protocol, Budget, Special Olympics, Transportation and Sean Fritsch recognized as Professional of the Year by the Therapeutic Recreation Section of IPRA

Upcoming Events: March 16, Sports Banquet Glendale Heights Gold Club, Glendale Heights, March 25/26 Theater Finale -Mario Parente Theater Oakbrook terrace, May 21 Track Meet – Glenbard East High School, Lombard

LEGAL: Shawn was contacted for guidance on the sale of the Concession Wagon to the City of Oakbrook Terrace,

No further updates on the tax objections

OLD BUSINESS

- Dorothy Drennon: Lacey from Hitchcock has reached out to various manufacturers to change the spring riders and to understand what can be done with the ply apparatus to attempt to increase play value
- Policy Updates Motion to approve policy updates: 1.8 -Classifications, Definitions, Status of Employees; 1.9 – Hiring Procedures ;1.14- Performance Evaluations; 1.15 – Personnel Files (**Reviewed by PDMA’S Legal Counsel**); 2.3 Payroll periods & payday; 2.7- Lunch and Resting Periods; made by Commissioner Flanagan, second by Commissioner Berkshire, no votes in abstention nor opposition, policy updates were approved
- Fitness Center Operations: see attached report

NEW BUSINESS Motion to approve ordinance 2022-0222 made by Commissioner Lugo, second by Commissioner Berkshire no votes in abstention nor opposition, Motion to approve Ordinance 2022-0222-1 made by Commissioner Flanagan, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved

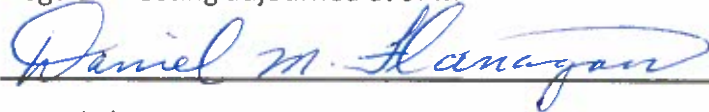
DEPARTMENT REPORTS

- Refer to Interim Fitness & Athletics Supervisor Elsey’s report
- Refer to Building and Grounds Foreman, Mr. Kozlowski’s report
- MS Swade’s report is included in Superintendent Elsey’s report
- MS Potosnak’s marketing report is included with Superintendent Elsey’s report
- MS Saletta’s report is included with Superintendent Elsey’s report
- Administration: Refer to Director Fallon’s report.

EXECUTIVE SESSION

Motion to adjourn made by Commissioner Berkshire, second by Commissioner Flanagan

Regular meeting adjourned at 9PM



Daniel Flanagan, Acting President



Cathy Fallon, Secretary

NEXT MEETING Regular Meeting March 22, 2022 @ 7:00pm