

Oakbrook Terrace Community Park District

1S325 Ardmore Avenue,

Oakbrook Terrace, IL 60181

Minutes

October 26, 2021

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held on October 26,2021

Call to Order: President Sweitzer called the meeting to order at 7:00 PM

Roll Call: Commissioner Berkshire, Commissioner Flanagan, Commissioner Joy, Commissioner Lugo, Commissioner Sweitzer

Commissioner absent:

Staff Present: Cathy Fallon, Executive Director, Antonio Washington, Business Manager/HR, Shannon Elsey, Superintendent of Recreation

GUESTS: None

PUBLIC COMMENT: None

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from September 28, 2021 made by Commissioner Flanagan, second by Commissioner Berkshire, one vote in abstention and no votes in opposition, minutes approved

FINANCIAL REPORTS

- Financial Statements and Profit Loss Report – Motion to approve financial statements and profit loss report for month of September made by Commissioner Lugo, second by Commissioner Flanagan, no votes in abstention nor opposition, motion approved
- Disbursements: Motion to approve September disbursements made by Commissioner Berkshire, second Commissioner Flanagan, no votes in abstention nor opposition disbursements approved
- Capital Discussion regarding stage renovation as there are several groups who use it

NEDSRA Reach for the Stars will be on November 10. The Park District will donate 8 tickets to the families of NEDSRA participants who would not be able to afford to attend, this is in place of staff attending

LEGAL Attorney reviewed the Property Tax Levy for FY 2021-2022

OLD BUSINESS

- Dorothy Drennon: See director Fallon's report, Motion to approve payment to Landworks in the amount of \$97,752.32 made by Commissioner Flanagan, second by Commissioner Berkshire, no votes in abstention nor opposition, motion to pay Landworks \$97,752.32 passed.
- Fitness Center Operations: membership is staying consistent with a slight increase; park district is losing just under \$7,000 per month. Tax dollars continue to cover this loss.
- Annual Audit: the staff is seeking approval of the Annual Audit for the FY 3-20/21. Motion to approve the Annual Audit made by Commissioner Lugo, second by Commissioner Berkshire, no votes in abstention nor opposition motion to approve annual audit passed.

NEW BUSINESS

- Property Tax Levy for FY 2022-2023: copy is attached for board to review
- COVID-19 Staff Vaccination and Testing Policy: see attached for the draft policy for the board to review. The policy summary: the recommendation is that all staff will be vaccinated unless they qualify for one of the preapproved exemptions. The staff who qualify for the exemption will be required to test weekly and provide a negative test. Motion to approve COVID -19 POLICY made by Commissioner Flanagan, second by Commission Lugo, no votes in abstention nor opposition, motion to approve policy passed
- Approval of Estoppel Certificate Motion to approve Estoppel Certificate made by Commissioner Flanagan, second by Commissioner Berkshire, no votes in abstention nor opposition, motion to approve Estoppel Certificate passed

DEPARTMENT REPORTS

- Mr. Kozlowki's report is included with Superintendent Bell's report
- Fitness: Mr. Treichel's report is included with Superintendent Bell's report
- Superintendent Bell's report is included.
- Superintendent Elsey's is included
- MS Swade's report is included in Superintendent Elsey's report
- MS Potosnak's marketing report is included with Superintendent Elsey's report
- MS Saletta's report is included with Superintendent Elsey's report

- Administration: Refer to Director Fallon's report. Director Fallon has applied for grants with IDNR, Forestry Service, and Trees Forever. The goal will be to identify and clearly mark boundaries, catalog the trees, and create a plan as to which trees need to be approved and in what order, and to create a replacement plan.

EXECUTIVE SESSION

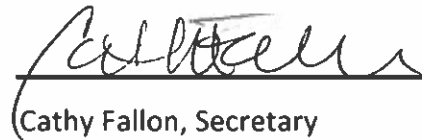
Motion to adjourn regular meeting at 9:00 PM and go into Executive Session made by Commissioner Sweitzer, second by Commissioner Lugo for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. No votes in abstention nor opposition motion approved

Motion to adjourn Executive Session made by Commissioner Lugo, second by Commissioner Flanagan, no votes in abstention nor opposition motion approved, motion to enter regular meeting made by Commissioner Flanagan, second Commissioner Lugo, no votes in abstention nor opposition motion approved.

Motion to adjourn regular meeting made by Commissioner Flanagan, second by Commissioner Lugo, no votes in abstention nor opposition motion to adjourn passed. Meeting adjourned at 10:15 PM



Dan Flanagan, Acting President



Cathy Fallon, Secretary

NEXT MEETING *Regular Meeting November 16, 2021 7:00pm*